

THE CLEVELAND LAW LIBRARY ASSOCIATION

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NEWSLETTER - WINTER, 1987

CONSTITUTIONAL CHANGES

Members in attendance at the annual meeting of the Cleveland Law Library Association voted unanimously to change the organization's constitution to eliminate the issuance of certificates. New members will no longer be required to pay a twenty-five dollar membership fee, nor will certificates be transferred to reflect changes in membership. A new student associate membership has been established for three month periods; these members will be billed at one-quarter the annual assessment. Students may now either pay the regular student rate (one-half the annual assessment), or take advantage of the lower rate for the limited three month period as their particular circumstances require.

FREE VU-TEXT SEARCHING

Library staff will conduct searches in the VU-TEXT data bases for Law Library members on Friday, February 20, 1987 at no cost. Newswire services, newspapers such as the Chicago Tribune, Akron Beacon Journal and Miami Herald, and legal, business and financial journals available through VU-TEXT offer significant ways to expand traditional legal research. Members who would like to explore the VU-TEXT literature search possibilities will be able to take advantage of this free service on a first come, first served basis during the hours of 8:30 a.m. and 4:15 p.m.

CLASSIFICATION-AUTOMATION PROGRESS

With over one-half of the Library's collection in place under the Library of Congress classification scheme, on-line circulation began in January. Members who present a 1987 Law Library membership card will be issued an identification number which permits book borrowing on the automated system.

The Library's new circulation policies are designed to facilitate maximum use of the collection by all our members. Textbooks, law reviews, state reports, records and briefs, government documents, English and Canadian materials and audio cassettes will circulate for seven day periods. Statute and

encyclopedia volumes and video tapes will circulate for one day. Ohio materials, looseleaf services, citators, digests, dictionaries, Restatements, Uniform Laws, regional reporters, some United States legislative material and microforms will not circulate.

The Library does not assess overdue fines. However, members who do not return materials within the specified loan period may be invoiced for the replacement cost of the material and subject to loss of borrowing privileges.

Classification of the Library's books according to the Library of Congress scheme has imposed a logical subject organization on the collection. Members will be looking for books in new locations more conducive to comprehensive legal research. The Library's staff is ready to assist members in any way possible to locate materials and explore the new classification scheme.

AUDIO-VISUAL ROOM

A growing collection of audio and video tapes will soon be housed in the Library's new Audio-Visual room. Members can listen to audio cassettes in the library or borrow them for office or home use. Video equipment will be purchased in 1987 for viewing tapes in the library.

The Westlaw terminal and the Library's microform readers will also move to the Audio-Visual room. Members are encouraged to investigate the new accommodations for the Library's non-book materials.

PHOTOCOPY POLICY

A self-service coin operated photocopy machine has been installed adjacent to the Library's main lobby. Members may make their own photocopies at ten cents per page. Photocopy charges have also been reduced on the Microform reader-printers from twenty-five cents to ten cents per page.

Library staff will continue to offer a photocopy service for members who do not wish to do their own photocopying. Requests for staff operated photocopy orders will be honored subject to staff availability between the hours of 8:30 and 11:00 a.m. and 12:00 noon and 4:30 p.m. Members may place orders for photocopies by telephone, but will be assessed the full copy charge if they fail to pick up their orders. Fees for staff operated copying remain at twenty-five cents per page.

Members are cautioned that federal copyright law (Title 17, United States Code), governs the making of photocopies from copyrighted works. Members requesting copies or using self-service machines assume the liability for any copyright infringement.