

# THE CLEVELAND LAW LIBRARY ASSOCIATION

## Spring 1989 Newsletter

### Trustees

Thomas Quintrell, President      George Downing, Vice President  
Charles Driggs      Patrick McCartan      Albert Morhard  
Larry Stewart      Fred Weisman

### Librarian

Jan Ryan Novak

### NEW PUBLIC SERVICES LIBRARIAN APPOINTED

Welcome to Rand J. Diamond, who joined the staff in January as Public Services Librarian. Randy brings a powerful combination of skills to the Library, having worked as Head Reference Librarian at Rogers and Wells in New York City, and as an associate with Thompson, Hine and Flory in Cleveland. As supervisor of reference and on-line research activities, Randy's charge is to pursue an aggressive reference service policy for our members. Please make his acquaintance.

### CLE NOTES

Mandatory Continuing Legal Education rules established by the Ohio Supreme Court went into effect on January 1, 1989. To help members select programs to meet the CLE requirement, the Library collects announcements and advertisements for upcoming courses. Please ask a staff member to show you our CLE notebooks.

### INCOME TAX SOFTWARE

The Library offers the Dunphy System Professional Tax Software Package for preparation of Federal 1040 and Ohio income tax returns. Members may use the system free of charge to prepare and print 1988 tax forms; we supply overlays and green bar paper, or members supply their own single sheet or continuous official forms or disks. Staff is available to assist in use of the program.

### WESTLAW GROUP MEMBERSHIP

Our Westlaw sponsorship program enables members to access Westlaw in their own offices, paying only actual on-line use charges with no subscription fee or minimum usage requirements. The Library retains a deposit of \$200.00 for the duration of the agreement. If you are interested, please call Randy Diamond for details, or return the form below.

### MEMBERSHIP CARDS

The blue and white plastic card issued to you in 1988 is a permanent card, to be retained as long as you remain a member of the Library. The card must be presented for Library access and to charge books and fees for library services. It operates as a credit card; if it is lost or stolen, please report immediately.

Membership dues fund the Library's operating expenses. If you have not paid your 1989 dues, please do so as soon as possible.

### PHYSICAL IMPROVEMENTS

Construction of office and workroom areas for the staff began in March as part of the Courthouse renovation program. The Library's phase should be completed by May. All Library operations will continue during the construction period, including photocopy and fax services. Please excuse any noise and temporary inconvenience.

Nonprofit Organization  
U.S. Postage  
PAID  
Cleveland, OH  
Permit No. 3883

THE CLEVELAND LAW LIBRARY ASSOCIATION  
404 CUYAHOGA COUNTY COURT HOUSE  
1 LAKE SIDE AVENUE  
CLEVELAND, OHIO 44113-1023

**FAX AND COPY FEES**

Fax transmission and photocopy fees continue at the following rates:  
Fax (inside Cuy. Cty.) \$ .50/pg  
Fax (outside Cuy. Cty.) \$2.00/pg  
Photocopy (self-serve) \$ .15/pg  
Photocopy (staff) \$ .40/pg

**FREE VIDEO CATALOG**

The popularity of our growing video collection has prompted us to publish a list of video tapes available for circulation. If you would like a copy of the current catalog and future updates, please call Eric Hess, our Technical Services Librarian, at 861-5070 or send in the form below.

**NEW ACQUISITIONS LIST**

The Library adds hundreds of new items to the collection each month. In order to reach our members in a more timely fashion with news of new titles, we now publish a monthly acquisitions report. If you would like to be on our mailing list for this report, please call Technical Services Librarian Eric Hess at 861-5070 or return the form below to the Library.

**LOST AND FOUND**

A camera was left in the Library sometime between December 30 and January 3. Please call the Librarian to identify and claim.

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Please detach and return this form to the Law Library for the services or information indicated:

**Acquisitions Report:** Please put me on your mailing list for the Library's monthly acquisitions report.

**Video Catalog:** Please send me a copy of the Library's video catalog and any further updates.

**Westlaw Group Membership:** Please send me information regarding the Westlaw Group Membership plan.

NAME \_\_\_\_\_

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TELEPHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_