



PRACTICAL TECHNOLOGY FOR THE PRACTICAL ATTORNEY

(2.0 Hours of CLE Approved)

Date: Thursday, October 18, 2007
Location: Cleveland Law Library, 1 West Lakeside Avenue, 4th Floor
Cleveland, OH 44113 (216) 861-5070
Time: Registration: 1:30 p.m.; Program 2:00 p.m. - 4:00 p.m.
Cost: \$50.00 members, \$60.00 non-members (Registration must be pre-paid by cash, check, or credit card)
Contact: Director, Kathleen M. Sasala, 216-861-5070, ksasala@clelaw.lib.oh.us

PROGRAM

1:30 p.m. Registration (light refreshments provided)

2:00-4:00 p.m. ***Practical Technology for the Practical Attorney***
Speaker: Brett Burney, Burney Consultants LLC
Topic: This presentation will provide an in-depth education on making better use of the *Portable Document Format (PDF)* including viewing, creating and modifying *PDF* files. The presentation will also cover case/practice management software, data backup procedures for a law practice, and a variety of helpful services and gadgets for today's legal practitioner.

4:00 p.m. Program Conclusion

Registration Form:

Name (please print) _____ Atty. Regis. #. _____

Firm _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

Cash _____ Check _____ Mastercard _____ Visa _____

Credit Card # _____ Exp. Date _____

Signature _____

Make checks payable to the Cleveland Law Library. Mail or fax reservation form.

Cancellations must be received in writing 1 business day prior to the program.

Refunds will be charged a \$15.00 administrative fee.

PERSONS WITH DISABILITIES needing special arrangements to attend this program are asked to contact the Director of the Cleveland Law Library at (216) 861-5070, (fax 216-861-1606) or ksasala@clelaw.lib.oh.us at least 1 week prior to the program.